

Financial Policies

The following list of policies serves as guidelines for the payment of tuition and fees.

1. All accounts must be paid in full by the end of May; no accounts may be carried over to the next year.
2. Students with an outstanding balance will not be allowed to return the next year.
3. Payments may be made in 10 installments. There is a \$5 monthly service charge for this service.
4. The first month's payment for the next year is due July 15th, thus eliminating a payment in May. The second month's payment is due August 15th. The monthly payments will then continue through April.
5. If a monthly payment has not been paid by the 1st of the following month, a \$10 late charge will be assessed.
6. If a monthly payment is more than one month behind, a written payment proposal must be presented to the administration in order for the student to remain in school. Must have school board approval.
7. Students will not be allowed to take semester/final exams if account is not current.
8. Any exceptions must be approved by the administration ahead of time.
9. The book fee is due June 15th.
10. All activity fees may be paid in three monthly installments in October, November and December.
11. The above payments and fees are non-refundable. If a student withdraws during a month after school has started, no money will be refunded for that month.
12. If the entire tuition is paid by June 15th, a 5% discount will be given.
13. If tuition is paid in 2 payments, due June 15th and January 15th, a 2 1/2% discount will be given.
14. If you desire to pay the entire year, but will pay later than June 15th, one-tenth would still be due July 15th and book fees would be due June 15th. Also, if paid after the above dates, no discounts will be given.
15. If a student withdraws during the year, an adjusted amount will be refunded.